



VACANCY (EXTERNAL)

PAYMENTS SYSTEM GRADUATE TRAINEE (2)

Applications are invited from suitable and qualifying candidates to fill the position of Graduate Trainee that exists within the National Payments System's unit, under the Operations Department.

JOB PRIMARY PURPOSE

To support oversight, policy development and administration of the Real Time Gross Settlement System (RTGS), Central Securities Depository (CSD) and the Southern African Development Community Real Time Gross Settlement System (SADC-RTGS) to facilitate smooth functioning and resilience of the National Financial System in line with applicable regulatory framework and international standards.

KEY JOB FUNCTIONS

- Support oversight and policy development for the national payments system
- Perform Financial Market Infrastructures' start of day to allow internal and external users to log-on and process transactions.
- Ensure RTGS balances tie daily with SAP balances.
- Host the RTGS and monitor flow of transactions to ensure provision of adequate liquidity to facilitate settlement of logged financial transactions and to mitigate risk exposure to the Bank.
- Operate the help desk and monitor RTGS, CSD and SADC-RTGS continuously in order to provide support when required.
- Assist in operating help desk to support participants to address business continuity requests in processing customer instructions.
- Change the window variations, timetable and the application of RTGS charges to ensure that appropriate charges are applied in each window and participants are debited accordingly.
- Check, verify and capture Statutory Minimum Reserve requirement figures to ensure that participants' settlement accounts have the required minimum balance and correct intraday liquidity funding.
- Reverse Participant Bank's ILF loan if pledged collateral is not adequate and restore upon provision of sufficient Government Treasury Bills and Bonds.
- Assist in adhoc delivery of internal and external payments system's projects.
- Compile statistical monthly reports for RTGS, CSD and SADC-RTGS operational times, occurrence, user support requests and downtime logs.
- File all systems and office records to ensure safety of records.
- Support system administrative staff in planning and coordinating training activities to ensure that new users are trained on the use of payment systems
- And also support system administrative staff in training users on new system functionality after upgrades or new system's introductions.

QUALIFICATION AND EXPERIENCE

- Bachelor's Degree in Commerce with majors in accounting or equivalent qualification



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- Working exposure in research methods and/or data capture environment

KNOWLEDGE AND SKILLS

- Systems analysis, evaluation and troubleshooting
- Reporting skills and pay attention to detail
- Good computer knowledge (Microsoft Word, Excel, and Power-point)
- Establishing and maintaining interpersonal relationships

REMUNERATION

The Bank offers a competitive remuneration package commensurate with value add and qualifications.

DURATION OF PROGRAMME

24 Months

DEADLINE

Applications with detailed curriculum vitae and academic qualifications should be emailed electronically to the Human Resources Manager on or before the close of business on **30th September 2021** to recruitment@centralbank.org.sz

Applications should clearly indicate the post applied for in the 'subject' box. Please note that shortlisted candidates will be contacted. Should an incumbent not hear from the Bank within two weeks of the closing date of this communication, please consider application not successful.